

Frequently Asked Questions for the Section 5310 Competitive Grant Process

Q: Are the 5310 vehicles subject to the Federal Motor Carrier Safety Administration (FMCSA) required annual inspection for Commercial Motor Vehicles?

A: No, as long as the vehicles are less than 16 passengers and are not used for commercial purposes. The City of Phoenix will require an annual inspection of the vehicle, but not to meet the FMCSA requirement.

Q: Will the City of Phoenix oversee vehicles formerly issued through the 5310 program by the Arizona Department of Transportation (ADOT)?

A: No. ADOT will continue to oversee all vehicles awarded through past 5310 grant programs through the end of useful life and until ADOT removes the lien. The City of Phoenix will handle all 5310 vehicles awarded from FY 2013 and forward.

Q: What does the 55% minimum requirement mean for 5310 funding?

A: MAP-21 requires not less than fifty-five percent (55%) of the available amount of the funds allocated to the Phoenix-Mesa Urbanized Area be spent on the traditional 5310 Projects (capital purchases for non-profits). This means the evaluation panel must award a minimum of 55% of the available funding to traditional 5310 projects before funding other eligible projects. The federal register notice has not published but the apportionment for the region is estimated to increase slightly from \$2.4 million for FY 2014.

Q: Are subrecipients required to adopt a Disadvantaged Business Enterprise (DBE) Policy?

A: The Federal Transit Administration (FTA) requires subrecipients who receive planning, capital and/or operating assistance who will award prime contracts (excluding transit vehicle purchases) exceeding \$250,000 in FTA funds in a Federal fiscal year to adopt a DBE Policy. Subrecipients receiving less than \$250,000 in FTA assistance are encouraged, but not required to adopt the policy.

Q: Are operating expenses eligible for traditional 5310 projects?

A: No. Operating expenses under the 5310 program are only eligible as 5310-New Freedom projects and must meet the eligible activities as outlined in the New Freedom Program circular.

Q: Are indirect costs allowable for reimbursement?

A: Yes indirect costs are allowable for agencies with an approved indirect cost allocation plan from their federal cognizant agency. Federal cognizant agencies are defined as the federal agency from which applicants receive the largest amount of federal funding. Applicants must submit the final signed Negotiated Indirect Cost Rate Agreement (NICRA) from the federal cognizant agency with their application packets.

Q: Can I submit vehicle mileage for reimbursement for mobility manager activities?

A: Yes, vehicle mileage is allowable for miles incurred specifically to carry out the grant award.

Q: Is the cost of GPS monthly service fees eligible for reimbursement for traditional 5310 projects?

A: No. These fees are considered operating expenses and are ineligible.

Q: In the application, Section 3, question 7 in, do we list all grant funding received?

A: No. Only list *federal* grant funding your agency has received in the last three years.

Q: On the Vehicle Inventory form, what information is required under the column titled “Daily Number of Hours Vehicle is Used?”

A: This column is requesting the actual or average number of daily hours the vehicle is in service (***not the hours the vehicle is available for service***).

Q: Can I use substitute my agency vehicle report for the Vehicle Fleet inventory in the application?

A: Applicants may use the Vehicle Fleet Inventory sheet provided in the application, the supplemental application sheet on the MAG webpage or submit their own agency report, *provided* all information requested is included.

Q: Where can I find the MAG Human Services Coordination Transportation Plan?

A: On the MAG Human Services web site. Copy and paste the following link into your browser: http://www.azmag.gov/Documents/EaPWD_2012-05-01_Draft-FY2013-Human-Services-Coordination-Transportation-Plan.pdf

Q: In the application, Section 3, question 13, do we list the 2013 awards that we are waiting to receive?

A: No, the 2013 Section 5310 Phoenix/Mesa awards have not be disbursed and therefore do not need to listed.

Q: In the application, Section 3, question 14, the text box is limited to 3 lines and is right justified?

A: We are aware of the formatting issue, please be as concise as possible on answering the question.

Q: In the application, Section 4, question 15, unable to enter text for Title of Project?

A: If your project has a specific title, print out the page and enter in the information. Add as an attachment to your application. If your project does not have a title, leave blank.

Q: In the application, Section 6, question 29, I’m requesting more than three vehicles but lines 3, 4 and 5 keep duplicating?

A: If you are requesting 3 vehicles leave the cost information blank for lines 4 and 5. If you are requesting more than 3 vehicles please print out the page, and enter in the information. Add as an attachment to your application.

Q: I’m unable to create a map using the link <http://ims.azmag.gov/> as presented at the MAG 5310 application workshop.

A: Jason Howard, MAG Information Services, GIS and Socioeconomic Program Manager, who presented at the workshop, has offered to develop maps for 5310 applicants. ontact Jason Howard at (620) 254-6300.

Thank you!