

FY 2025 NEW (TH) HOUSING PROJECT SCORECARD

PART A: PROJECT DESIGN

Criteria		Scorer	Submission	Points
A.1	Project Eligibility	MAG Staff	Narrative	--
A.2	Project Summary	MAG Staff	Narrative	--
A.3	Services Participation Requirement	Rank & Review	Narrative	6
A.4	Successful Housing Exits	Rank & Review	Narrative	5
A.5	Client Employment Income at Exit	Rank & Review	Narrative	6
A.6	Returns to Homelessness	Rank & Review	Narrative	6
A.7	Mainstream Benefits	Rank & Review	Narrative	4
A.8	Reasonable Budget	Rank & Review	File	4
				31

PART B: PROJECT/AGENCY EXPERIENCE

Criteria		Scorer	Submission	Points
B.1	Housing Experience	Rank & Review	Narrative	5
B.2	Severity of Needs	Rank & Review	Narrative	5
B.3	Partnerships	Rank & Review	Narrative	5
B.4	Promoting Recovery	Rank & Review	Narrative	4
B.5	Financial Audit	Rank & Review	Narrative	4
				23

PART C: COMMUNITY PRIORITIES

Criteria		Scorer	Submission	Points
C.1	Lived Experience	Rank & Review	Narrative	3
C.2	Data and HMIS	Rank & Review	Narrative	3
C.3	CE Participation	Rank & Review	Narrative	3
				9

PART D: INTERVIEW

Criteria		Scorer	Submission	Points
D	Interview Question(s)	Rank & Review	Interview Response	5

Total Score: 68

Performance Based Points: 63

Performance Based, Objective Rating: 93%

FY 2025 NEW HOUSING PROJECT APPLICATION (TH)

PART A: DESIGN

<p>A.1. Project Eligibility: Please submit your draft HUD e-snaps application to demonstrate that your project operates under the CoC Project eligible costs under 24 CFR § 578.37. Attach letters of commitment, contracts, or other formal documents that demonstrate the commitment of at least 25% match. Attach your supportive service agreement. The agency documents that the leveraged resources provide at least 25% of the units included in the project;</p> <ul style="list-style-type: none"> • In the case of housing subsidies for PSH or TH projects, the leveraged resources provide at least 25 percent of the units included in the project. In the case of housing subsidies for a RRH project, the leveraged resources serve at least 25 percent of the project participants included in the project. • In the case of an organization that provides substance use disorder treatment or recovery services, the leveraged resource provides access to all participants who qualify for those services; or • In the case of healthcare or behavioral health resources, the value of assistance being provided is at least an amount that is equivalent to 25% of the funding being requested by the project. 	
<p>Required Submissions: Draft HUD e-snaps Application, Attachments</p>	<p>Scoring: n/a</p>
<p>A.2 Project Summary: Please provide a description that addresses the entire scope of the proposed project, including the type and scale of all assistance to be offered (and the funding source or partnership of each).</p>	
<p>Required Submissions: Narrative (800-word limit)</p>	<p>Scoring: n/a</p>
<p>A.3 Services Participation Requirement: Please describe your project’s approach to require project participants to participate in services by contract, occupancy agreement, or lease. Attach your supportive service agreement. Participation requirements must be in line with 24 CFR 578.75(h). Examples of services include case management, employment assistance and job training, life skills training, and substance abuse treatment. Please describe how project participants will be provided with 40 hours per week/participant, customized services (e.g. substance use disorder treatment, case management, job training, and life skills classes. Individuals over age 62, with a physical disability, or who have employment may not be required to participate in full-time services. The 40h/week may be reduced proportionately for participants who are employed.)</p>	
<p>Required Submissions: Narrative (800-word limit)</p>	<p>Scoring: + 3 for describing the customized services that add up to 40h/week with the above exceptions + 2 for describing the approach to require participants to participate in services described above + 1 for the quality of the supportive services agreement</p> <hr/> <p>6 Points Total</p>
<p>A.4 Successful Housing Exits: Please describe your experience or plans to ensure that participants exit the project within 24 months and that at least 50 percent of participants exit to permanent housing within 24 months of entry into the project.</p>	
<p>Required Submission: Narrative (800-word limit)</p>	<p>Scoring: + 3 for describing plans to reach a 50% successful exit rate of participants within 24 months of participation</p>

	<p>+ 2 for describing the experience ensuring safe, accessible, and affordable housing exit of participants within 24 months</p> <hr/> <p>5 Points Total</p>
<p>A.5 Client Employment Income at Exit: Please describe how your project will help participants secure employment to increase their earned income. Please describe your experience or plans to ensure that at least 50 percent of participants exit with employment income. This may include the process for developing client service plans for income-related services, or descriptions of services offered in-house or as referrals.</p>	
<p>Required Submission:</p> <p>Narrative (400-word limit)</p>	<p>Scoring:</p> <p>+ 2 for describing plans that at least 50% of participants exit with employment income</p> <p>+ 2 for describing the process and experience helping participants secure employment</p> <p>+ 2 for describing plans on how to meet or exceed current performance standard for the metric</p> <hr/> <p>6 Points Total</p>
<p>A.6 Returns to Homelessness: Please describe how your project will help participants not reenter homelessness after their successful exit from the project.</p>	
<p>Required Submission:</p> <p>Narrative (400-word limit)</p>	<p>Scoring:</p> <p>+ 3 for describing plans to help participants not reenter homelessness after project exit</p> <p>+ 3 for describing plans on how to meet or exceed current performance standard for the metric</p> <hr/> <p>6 Points Total</p>
<p>A.7 Mainstream Benefits: Please describe how your project will be supplemented with resources from other public or private sources and participants assisted in obtaining mainstream health, social and employment benefits (SNAP, SSI/SSDI, Medicare, Medicaid, etc.), and how the project will coordinate the provision of mainstream benefits.</p>	
<p>Required Submission:</p> <p>Narrative (300-word limit)</p>	<p>Scoring:</p> <p>+ 2 for describing of how participants are assisted to obtain mainstream benefits they are eligible for. Detail the partnerships you have established to assist participants with connection to these benefits.</p> <p>+2 for describing how the project will be supplemented by other public or private sources, which public and private sources and projected amounts</p> <hr/> <p>4 Points Total</p>
<p>A.8 Reasonable Budget: Please submit a completed Budget Chart Form (Appendix B) that matches the summary budget in Question 6J of the draft HUD e-snaps application that demonstrated the average cost per household served for the project is reasonable.</p>	
<p>Required Submission:</p> <p>Budget Chart Form</p>	<p>Scoring:</p> <p>+ 2 for completeness and accuracy of the budget</p> <p>+ 2 for reasonableness of cost per household served</p> <hr/> <p>4 Points Total</p>

PART B: EXPERIENCE

<p>B.1 Housing Experience: Please describe your agency’s (or subrecipient’s) experience in providing housing similar to the intervention proposed in the application. If you do not have experience with the intervention, explain how you will supplement the lack of experience through partnerships.</p>		
<p>Required Submission: Narrative (500-word limit)</p>	<p>Scoring: + 5 for comprehensive demonstration of experience</p> <hr/> <p>5 Points Total</p>	
<p>B.2 Severity of Needs: Please describe your project’s approach serving people with high needs, including long-term homeless individuals and/or families, youth (under age 25), victims of domestic violence or sexual assault, people entering from unsheltered locations, participants with 2+ disability types and/or older adults (age 62 and over), and individuals with substance use disorders.</p>		
<p>Required Submission: Narrative (300-word limit)</p>	<p>Scoring: + 5 for describing the project’s approach serving people with high needs</p> <hr/> <p>5 Points Total</p>	
<p>B.3 Partnerships: Please describe your project’s approach integrating healthcare, law enforcement, faith-based and other partnership types into the provision of services and housing (e.g. partnerships with primary healthcare, on-site and off-site substance use disorder treatment, mental health treatment, faith-based and other partnership types) and the additional resources (\$s) these partnerships bring to the project. Attach MOUs/agreements to demonstrate these partnerships.</p>		
<p>Required Submission: Narrative (300-word limit)</p>	<p>Scoring: + 3 for describing the agency’s approach and experience partnering with the entities described above + 2 for describing the resources (\$s and % of project budget) these partnerships bring to the project including MOUs/agreements you have to demonstrate these partnerships</p> <hr/> <p>5 Points Total</p>	
<p>B.4 Promoting Recovery: Please describe your project’s approach to promote recovery and commitment to not operating drug injection sites or “safe consumption sites,” knowingly distributing drug paraphernalia on or off of property under your control, permit the use or distribution of illicit drugs on property under their control, or conducting any of these activities under the pretext of “harm reduction.”</p>		
<p>Required Submission: Narrative (300-word limit)</p>	<p>Scoring: + 2 for project’s agreement to not operate the above stated sites, and not distribute or permit the use or distribution of illicit drugs on the property under their control + 2 for project’s commitment to recovery</p> <hr/> <p>4 Points Total</p>	
<p>B.5 Financial Audit: Please submit your agency’s most recent financial audit and management letter or internal audit (if no financial audit is available) OR provide an explanation as to why there has not been an audit. If your audit indicates any findings or concerns, please provide documentation that those findings have been resolved, or the agency has attempted to resolve them.</p>		
<p>Required Submission: Financial audit or internal audit and management letter; documentation of resolution or attempts to resolve Optional Narrative</p>	<p>Scoring (w/ Findings): + 2 for submission of audit or internal audit + 1 - 2 for steps taken to resolve findings from most recent audit or internal audit</p>	<p>Scoring (No Findings): + 4 for submission of audit</p>

(150-word limit)	4 Points Total	4 Points Total
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PART C: COMMUNITY PRIORITIES

C.1 Lived Experience: Describe how your agency takes proactive steps to ensure the participation of homeless or formerly homeless individuals in decision-making and project design through feedback loops, listening sessions, or leadership opportunities.	
Required Submissions: Narrative (800-word limit) Documentation	Scoring: + 2 for lived experience membership on boards or committees + 1 for incorporation of lived experience in project design <hr/> 3 Points Total
C.2 Data and HMIS: Please describe your agency’s knowledge of the HMIS. Please explain the project’s commitment to collecting accurate data, reviewing it to evaluate participant outcomes and upholding required HMIS data quality standards.	
Required Submission: Narrative (300-word limit)	Scoring: + 1 for knowledge, or active involvement, with the Maricopa HMIS + 1 for describing the project’s data evaluation and review approach + 1 for upholding required HMIS data quality standards <hr/> 3 Points Total
C.3 Coordinated Entry (CE) Participation: Please describe your agency’s knowledge of Coordinated Entry. Then, explain the project’s commitment to ensuring 100% of people enrolled are referred through the Family and/or the Singles Coordinated Entry System.	
Required Submission: Narrative (300-word limit)	Scoring: + 2 for knowledge, or active involvement, with Coordinated Entry + 1 for describing how you will accept referrals from the CE <hr/> 3 Points Total

PART D: INTERVIEW

This section will be conducted with the Rank & Review Committee following the submission of your application. The questions to be asked will be selected by the CoC Board and distributed prior to your interview.

Appendix A: Reasonable Budget – BUDGET CHART FORM

Please complete the summary budget below, which should match the budget in your FY 2025 HUD Project Application in e-snaps.

Summary Budget

Eligible Costs	Annual Assistance Requested	Grant Term	Total Assistance Requested for Grant Term
1a. Acquisition			
1b. Rehabilitation			
1c. New Construction			
2a. Leased Units			
2b. Leased Structures			
3. Rental Assistance			
4. Supportive Services			
5. Operating			
6. HMIS			
7. VAWA			
10. Admin (Up to 10%)			
11. Total Costs + Admin			
12. Cash Match			
13. In-Kind Match			
14. Total Match			
15. Total Budget, incl. Match			