

FY2025 HUD NOFO
Maricopa Regional Continuum of Care (CoC)
Service Agreement Templates

The below templates are available for use for the 2025 HUD CoC NOFO for the Maricopa Regional Continuum of Care.

- Non-Substance Use Disorder Treatment
- Substance Use Disorder Treatment

While use of these templates is not mandatory, providing service agreements is a requirement for submission.

Agreement Template #1: Non-Substance Use Disorder Treatment Projects

Project Name: _____

Participant Name: _____

Unit/Room: _____

Effective Date: _____

1. Purpose

This Service Participation Agreement outlines the supportive service expectations for participants residing in the project. These services are designed to help participants obtain and maintain housing stability, increase income, improve health and well-being, and successfully exit to permanent housing. This agreement complies with Housing and Urban Development (HUD) 24 CFR 578.75(h) requirements and subsequent Notice of Funding Availability requirements under which these programs are funded.

2. Participant Rights

- Access services in a trauma-informed manner.
- Accept or decline disability-related services.
- Request reasonable accommodations.
- File grievances without retaliation.

3. Required Service Participation

Participants agree to:

- Meet with case manager at least ___ times per month.
- Participate in a Housing Stability Plan.
- Engage in housing retention activities.
- Attend required appointments for housing stability.
- Cooperate with documentation and re-certification.

Optional (Not Required):

[enter other voluntary services available]

4. Termination & Appeals

Terminations follow 24 CFR 578.91 with written notice and appeal opportunity.

Signatures:

Participant: _____ Date: _____

Staff: _____ Date: _____

Agreement Template #2: Substance Use Disorder Treatment Projects

Project Name: _____

Participant Name: _____

Unit/Room: _____

Effective Date: _____

1. Purpose

This agreement applies to projects whose purpose is to provide Substance Use Disorder (SUD) treatment. Participation in SUD-related services is required under the Housing and Urban Development 24 CFR 578.75(h) requirements and subsequent Notice of Funding Availability requirements under which these programs are funded.

2. Participant Rights

- Access services in a trauma-informed manner.
- Reasonable accommodations.
- Non-discrimination.
- Ability to file grievances without retaliation.

3. Required SUD Service Participation

Participants agree to:

- Work to attend individual and group SUD services available on-site and off-site.
- Complete clinical assessments and treatment plan updates.
- Work to engage in case management and recovery support.
- Follow health and safety rules.
- Work to comply with referrals for appropriate levels of care.

4. Optional Services (Not Required)

[enter available services]

5. Noncompliance & Corrective Action

Staff will review barriers, adjust treatment plans, provide accommodations, and create corrective action plans before considering discharge.

6. Termination & Appeals

Terminations follow 24 CFR 578.91 with due process.

Signatures:

Participant: _____ Date: _____

Staff: _____ Date: _____